

1) Activate your Poll Everywhere account

- University staff can create and access their Poll Everywhere account by signing in using a staff email and password at polleverywhere.com/login

Log in to Poll Everywhere >

1. Go to polleverywhere.com/login

- Enter your University email address (uxxxxxx@anu.edu.au) and click **Next**
- You will be directed to the University's Single Sign On (SSO) page. click **Login in with Australian National University SSO**.
- Your Poll Everywhere account will be registered and you will be directed to your Poll Everywhere dashboard.

Log in

Email or username

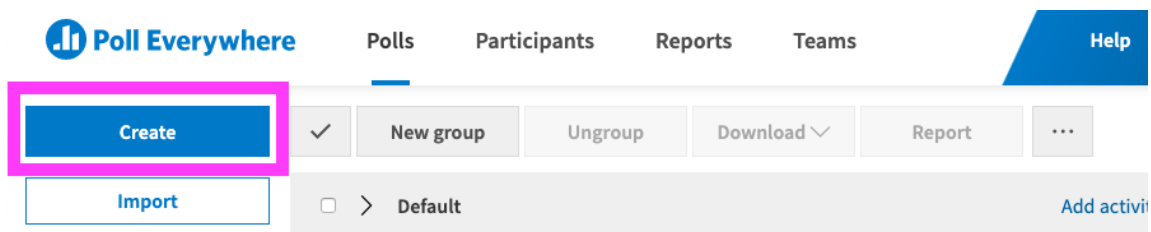
Next

Log in with Australian National University SSO

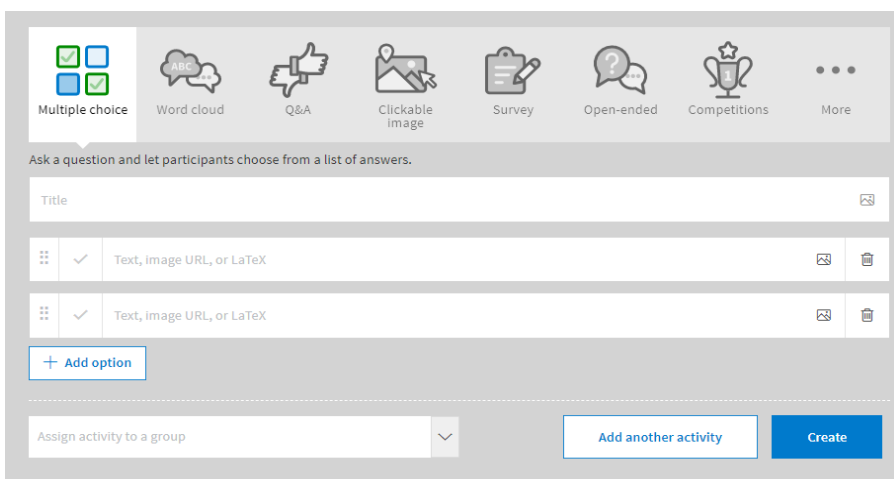
2) Creating an activity

- A Poll Everywhere activity is a single question or prompt you pose to your audience.

Step 1. To create an activity, tap the Create button at the top left of your Activities page.



Step 2. Select the activity you would like to create for the audience.



Types of poll activities

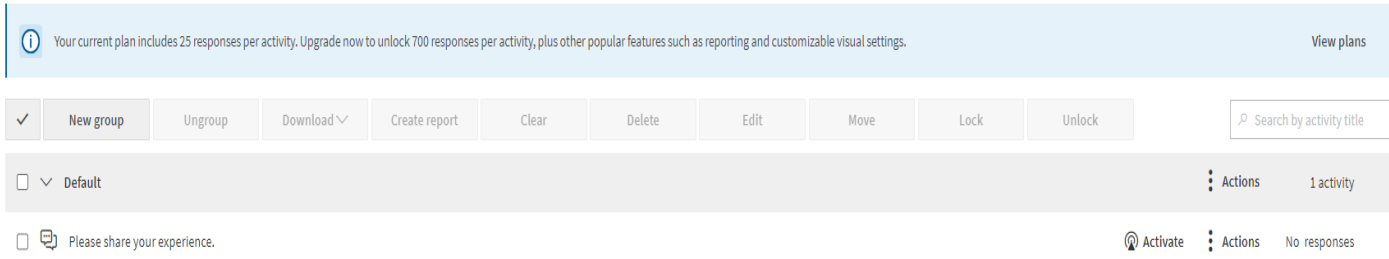
- Multiple-choice polls
- Word cloud
- Q&A
- Clickable image
- Survey
- Open-ended questions
- Competitions
- More: Ranking, Emotion scale, Donut chart...

Step 3. Enter your question or prompt.

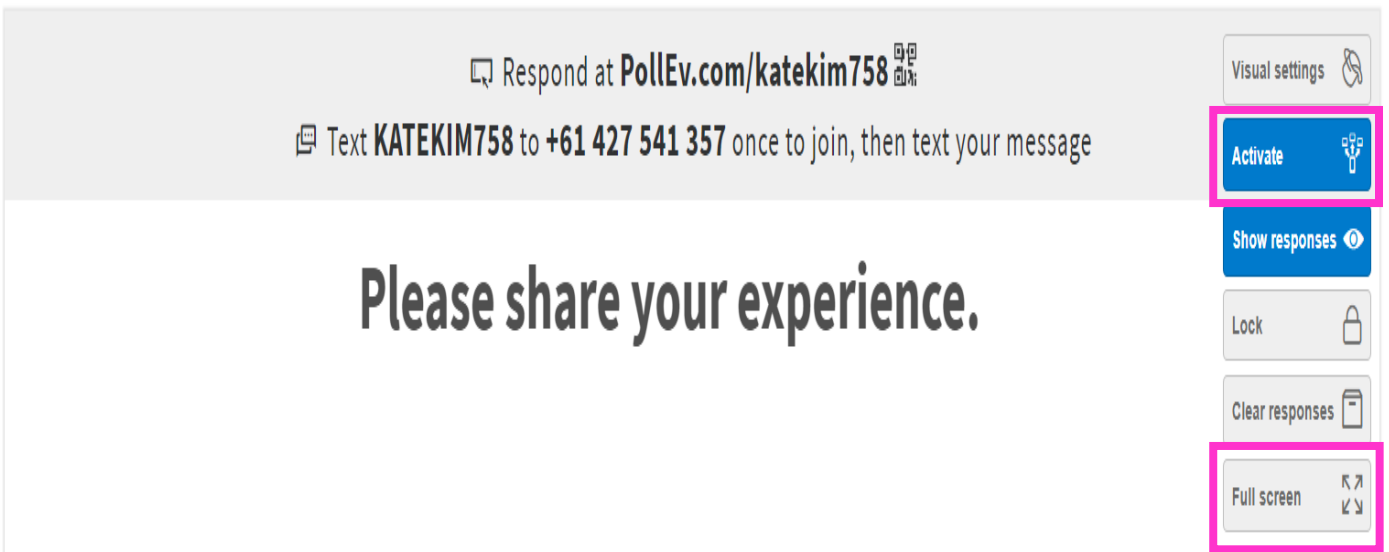
Step 4. When you are ready, click the create button to build your activity and save it to your account.

3) Activating your poll

- When you are ready for the audience to respond, you will need to activate the poll. This publishes the poll on your PollEv.com response page (i.e. PollEv.com/your-username). To activate your poll from the Activities page, click on the Activate icon, located to the right of the poll.



To activate your poll from the poll chart click the **activation button**, or simply **put your poll in full screen** mode. The poll is automatically activated when in fullscreen mode. Only one poll can be activated on your presenter page at a time, so the only poll visible to your participants is the poll you are displaying in fullscreen mode. The next poll will automatically activate as you advance through your polling slides, dynamically adjusting your presenter page. You can always access the Activate icon by hovering over the upper right side while in fullscreen mode.



4) Ways to respond



- SMS text message responses
- Web responses via the presenter's custom PollEv.com polling page
- QR code

More info

- More Tutorial Videos: <https://www.polleverywhere.com/videos/tutorials>
- Guides: <https://www.polleverywhere.com/guides>